

**CITY COUNCIL MEETING MINUTES  
CITY OF LAKE QUIVIRA KANSAS  
July 11, 2022  
6:30 p.m.**

**Zoom:**

<https://us06web.zoom.us/j/81594790789?pwd=aE5vN3k2WmxKZ3oyTGyzei91aFNZZz09>

**Meeting ID: 815 9479 0789**

**Passcode: 392493**

**+1 312 626 6799 US**

**Present**

Mayor Brady Lilja

Council President Dave McCullagh

Councilmember Gayle Best

Councilmember Angela Gupta – via Zoom

Councilmember Greg Prieb, II

City Administrator / City Treasurer Erin Leckey

City Clerk / Court Administrator Kathy Bounds

Chief of Police Fred Grenier

**Absent:**

Councilmember Annie Noland

City Attorney Michelle Daise

**Visitor's:**

Annie Brown – 308 Mojave West

Joanne Hanson – 530 Terrace Trail East

**Call to Order**

Mayor Lilja called the meeting to order at 6:32 p.m.

**Pledge of Allegiance**

Mayor Lilja led the Pledge of Allegiance. All were welcomed to participate.

**Public Comments:**

Joanne Hanson of 530 Terrace Trail East expressed safety concerns with the parade route on the Fourth of July, specifically where the golf carts were lined up. Mayor Lilja thanked Ms. Hanson for bringing this to his attention and he will be sure to include her suggestions during next year's planning, as safety is the number one priority. Mayor Lilja mentioned, in case people weren't aware, the Fourth of July festivities are not only a city event, but also a Q Inc., mother's club and other volunteer groups collaborative, noting it takes a lot of people to make it a successful day.

**Approval of Minutes from:** June 6, 2022, Regular Council Meeting. **Motion:** Councilmember Best made a motion to approve the minutes from the Regular Council Meeting held on June 6, 2022. **Second:** Councilmember Prieb seconded. **Vote: 3-0. Motion carried.** Council President McCullagh abstained from the vote as he was absent from the June 6th meeting.

**Treasurer's Report:**

City Treasurer Leckey submitted the June 2022 monthly treasurer's report for review and consideration. **Motion:** Council President McCullagh made a motion to approve the June 2022 treasurer's report as submitted. **Second:** Councilmember Best. **Vote: 4-0. Motion carried.**

**SMAC Report – Bill Cole**

Mr. Cole reported the county (SMAC) has started their large project approval steps. This involves the 25/75 % (city/county) funding or the 100% county paid program, with the latter being more difficult to obtain, but possible. Mr. Cole encouraged the city to start thinking about a stormwater project/plan and to contact Shawnee to coordinate. Mr. Cole advised he needs to have a plan in place when he applies with the county for funding assistance. Mr. Cole broke it down as: 2023 project planning; 2024 building; 2025 job completed. Mayor Lilja inquired if obtaining a watershed study before the next SMAC meeting might help obtain funding? Mr. Cole indicated it could as we have a large watershed but could offer no guarantees.

**SIP Report – Bill Cole**

No Report.

**Committee Reports:**

**Dam & Spillway:**

No update.

**Land Development:** Councilmember Prieb reported due to thick brush on the property at this time, it will likely be closer to fall before he can get accurate bids for removing structures and large debris from the land when the brush is not so cumbersome.

Councilmember Prieb reached out to Anderson Engineering to inquire what additional costs would be involved to obtain the city boundary survey we need. He is still awaiting their response as of this meeting.

**New Business:**

- i. **Consider mayor's appointments of non-elected city officials.** Mayor Lilja presented his list of reappointments for city staff and the police department. A name correction was noted for the Fuel Station Attendant from Jake McCullagh, to Jack McCullagh. Clerk Bounds corrected the error.

**Motion:** Councilmember Prieb made a motion the Council approve the mayor’s reappointments of non-elected city officials as presented. **Second:** Councilmember Best seconded. **Vote: 4-0. Motion carried.**

- ii. **Consider appointments of planning commission members for 2022-2025.** Mayor Lilja advised, planning commission terms expire every three years. They are staggered terms; however, we have inadvertently gotten off schedule with the appointments, and if the Council approves the appointments as provided, it will get us back on a staggered three-year schedule. It was noted for the shorter termed commissioners, they can be reappointed at the end of their term if they wish to be reappointed. Same for those appointed until 2025.

**Motion:** Councilmember Prieb made a motion for the Council to affirm and consent to the mayor’s appointment of Jeff Ellis, Phil McAnany, and Beth Taylor to the Lake Quivira Planning Commission for the term 2022 through May 2025. **Second:** Council President McCullagh seconded. **Vote: 4-0. Motion carried.**

- iii. **Consider reaffirming the appointment of planning commission members for term ending May 2024.**

**Motion:** Councilmember Prieb made a motion for the Council to affirm and consent to the mayor’s appointment of Bill Biron, Mark Brown, and Charles Segebrecht to the Lake Quivira Planning Commission for a term expiring in May 2024. **Second:** Councilmember Best seconded. **Vote: 4-0. Motion carried.**

- iv. **Consider the appointment of planning commission members for term ending in May 2023.**

**Motion:** Councilmember Prieb made a motion for the Council to affirm and consent to the mayor’s appointment of Gerald Baird and Bob Thomas to the Lake Quivira Planning Commission for a term expiring in May 2023. **Second:** Council President McCullagh seconded. **Vote: 4-0. Motion carried.**

- v. **Consider appointment of planning commission member to fill vacancy for term ending May 2023. TABLED.** *The vacancy is from Condy Creek’s seat. He decided not to be reappointed after serving for many years.* Mayor Lilja advised he will entertain nominations to fill the vacancy.
- vi. **Consider contracting with Witt O’Brien’s, LLC for grant application services.** City Administrator Leckey advised she contacted the City of Shawnee to inquire if they have staff that handles grants. The City of Shawnee advised they do not, but provided the name of a firm they use, Witt O’Brien’s, LLC. City Administrator Leckey contacted the firm and discussed upcoming projects we are seeking grant assistance with, and she was provided with information related to their services and costs as

well as a proposed contract. City Administrator Leckey shared the information she received with the Council. The contract will be reviewed by our city attorney. The item was **TABLED**. Mayor Lilja suggested inviting a representative from Witt O'Brien's to attend a Council Meeting to present their services and answer questions the Council may have. City Administrator Leckey will reach out to see if they are available to attend our August 1<sup>st</sup> Council Meeting.

**Council Reports:**

**Councilmember Prieb:**

No report.

**Councilmember Noland:**

Absent.

**Councilmember Best:**

Councilmember Best reported she is finalizing the bid packet to send out to the bidders who have indicated they are interested in bidding the City Hall Front Terrace Addition project. The packet should be ready within the next week or two to send. The tentative date for the project meeting, to be held at City Hall, is mid to late August, date TBA.

Councilmember Best reported she received a response from Shawnee regarding trimming services along our three main roads and learned they contract that service out as well. She was provided with contact information for the company. No response from Kansas City, Kansas (UG). She indicated she reached out to Jeff Brull of Elite Tree Service, and he is going to assess the area on Renner Road, specifically around the turns and curves, as those are a safety concern.

Discussion from the last Council Meeting related to adding a "warning" sign on Holliday Drive where the speed drops to 25 mph ensued. Councilmember Best inquired what type of sign she should be researching. Chief Grenier pulled up some options online and displayed them on the large monitor in the Council room. Councilmember Best will reach out to Doug at Shawnee Public Works to see if they can assist.

**Councilmember Gupta:**

No report.

**Council President McCullagh:**

Council President McCullagh reported he is very pleased with the outcome of the fuel island renovation. The renovation work was provided by Hunter Pump Island.

Council President McCullagh reported Lizzie Weems, Summer Intern, is finalizing finishing details related to her sustainability project which involves recycling education, solar panel

information, and potentially starting a seed library. He anticipates she will provide an in-person update at the August Council meeting.

**City Attorney's Report:**

Absent.

**Police Chief's Report:**

Chief Grenier provided his monthly report. There were no questions related to the report.

Chief Grenier provided a cost estimate in the amount of \$47,030.00 for the 2023 budget to purchase a new police vehicle. He noted the 2023 prices have not been released yet, and this price reflects the 2022 MSRP on a hybrid vehicle. This amount would cover the purchase of the vehicle and the costs for outfitting the vehicle.

**Mayor's Report:**

Mayor Lilja thanked Chief Grenier and his officers for working during the Fourth of July festivities. He noted they worked from approximately 8:00a to midnight in really hot weather, with larger than usual crowds, and did a phenomenal job and he was very appreciative.

**Old Business:**

**Budget Discussion:** City Treasurer Leckey opened the budget discussion related to the Revenue Neutral Rate (RNR). She reported she has to have the Council's intent to exceed or not to exceed filed with the county treasurer by July 20<sup>th</sup>. She advised the county is not required to notify the city of what our suggested rate will be until June 15<sup>th</sup>; therefore, as of this Council Meeting, she did not have the RNR to provide to the Council. She did note, the rate suggested last year should offer some indication as to what we are likely looking at again this year. She reminded the Council the decision last year was to exceed the RNR.

The Council considered and discussed both options, to exceed or not to exceed the RNR, and how each direction would impact the budget. Based on those discussions, City Treasurer Leckey was advised by the Council their intent was to exceed the RNR.

City Treasurer Leckey reminded a new postcard mailer will be going out from the county to residents this year explaining what the county is suggesting the RNR be set at, what the city is proposing it to be, and what it will cost the property owner in taxes if the city exceeds the RNR. The postcard may lead to more questions than we have had in the past, and we will want to be prepared to answer questions.

The Council will review the proposed 2023 budget and discuss amendments to line items at the August 1<sup>st</sup> Council Meeting. City Treasurer Leckey encouraged the Council to reach out to her if they had any questions before the meeting. City Treasurer Leckey reported the Council will officially vote on whether or not to exceed the Revenue Neutral Rate at the August 1<sup>st</sup> Council Meeting, and the intent to exceed this evening does not lock us into that until officially voted on at the Council Meeting.

**Executive Session:**

None.

**Adjournment:**

**Motion:** Councilmember Prieb made a motion to adjourn at 8:47 p.m. **Second:** Council President McCullagh seconded. **Vote: 4-0. Motion carried.**

The meeting adjourned at 8:47 p.m.

Respectfully submitted by:

Kathy Bounds

City Clerk



**Brady Lilja** - Quivira Inc., Q2 Board, Lake Quivira Foundation and Police.

**Gayle Best** - Tree City, Railroad, Aesthetics, Landfill, City Hall and Holliday Drive.

**Vacancy** - Dam/Spillway, Litigation, 4th of July/Fireworks, and Holliday Drive.

**Dave McCullagh** - Budget/Finance, Ordinances, Gas Station, Landfill Odor, Deer Harvest and Research.

**Annie Noland** - Employee Performance Reviews and Issues, Insurance, Web Presence and vacant fire station space.

**Greg Prieb** - Roads, Lake Preservation, Zoning and Development, Building Requirements and City Hall.